

# *Banff Minor Hockey Association*

## *AGM Minutes*

*Thursday, May 15, 2025*

**Board Attendees:** Debra Kapitzke, Andrea Howie, Fiona Gagnon, Rod Holloway, Fred Lambert, Mark Drummond, Daryn McCutcheon, Mandi Fair and Megan Iskauskas (Administration)

**Attendees:** Ollie Tzotzos, Mark Reis, Lee Lindal, Monette Esmeria, Paul Esmeria, Brandon Kozlowsky, Mayumi Yasuda, Tanya Price, Tracey Gale, Christy Massey, Megan O'Leary, Minnie Holloway, Michelle Rutherford, Jitka Hajek, Craig Rogerson, Davis Petch, Gabby, DeBaie, Kelsey Lambert, Lynette Almeida, Brian Corie, Vern Iskauskas, Dave Rutherford

### **1. Call to Order 6:34pm**

### **2. Approval of Agenda**

Motion to approve: Fred

Second: Rod, All in Favor, **Motion Carried**

### **3. Approval of Previous (2024) AGM Minutes:**

Motion to Approve: Fred

Second: Darryn, All in Favor, **Motion Carried**

### **4. President's Report**

- ◆ Thank you to our outgoing President, Jeremy Morin, for his extraordinary contribution to our association.
- ◆ Importance of our volunteer roles, particularly the Board roles. Small association and every contribution counts. Recognize that not everyone has the same knowledge or confidence to participate, but all are encouraged. Find the volunteer role or task that best suits your skills and please step confidently into that. You will be supported.
- ◆ A reminder that while the Board welcomes helpful and constructive suggestions, disrespectful comments or behaviour that is not in line with Respect in Sport, will not be supported or tolerated.
- ◆ Great success with the additional skills training and goalie development that was offered in the 2024/25 season. We have received grant funding already to be able to support this continuing in the 2025/25 season. More information will be forthcoming closer to season start.
- ◆ Look forward to a successful 2025/26 season!

### **5. Registrar's Report**

- ◆ Registration will be opening early next week and closing June 16, 2025 (Pond & U7 open until August 31, 2025).
- ◆ Board has committed to keeping fees low again this year, with a very minor increase to cover increased costs. Treasurer will speak more to other ways to offset fees and keep costs low for our members.
  - U7 - \$375 (No cap on registration)
  - U9 - \$625 (No cap on registration)
  - U11 - \$725 (Registration cap 30 players- two teams)
  - U13 - \$775 (Registration cap 16 players)
  - Pond \$250 (Registration cap 15 players per team)
- ◆ BMHA was hoping to move registration platform from TeamSnap to RAMP by start of 2025/26 season. Due to unforeseen delays, registration will still be through TeamSnap.

## 6. Coach Coordinator's Report

- ◆ Don't foresee a problem with number of coaches except in Pond
- ◆ Megan and Rod working on Coaches program- one stop shop for all Coaching requirements
- ◆ Reminder that you will be reimbursed for activities related to volunteer roles

## 7. Pond Coordinator's Report

- ◆ Lots of interest in 2024/25 season and into next year
- ◆ Age limit has been expanded to (U12 9-12 and U16 13-16) to include players who are aging out.
- ◆ In need of a Pond coach for younger age group

## 8. Treasurer's Report and Approval of Financial Statements (Statements attached)

- ◆ Andrea drew attention to the different streams of hockey that will be posted on the website (attached)

### 2023/24 Year End (June 30)

Successful season financially resulting in a small surplus

- ◆ \$5K Interest from GIC investments, still no need for these funds so will continue to invest
- ◆ Successful fundraising and grants, still opportunities to grow this area.
- ◆ Strong registration numbers, teams in all age categories
- ◆ Expenses were close to expected numbers. Not able to retain the Event Administrator.
- ◆ Still have \$120K locked into investments.
- ◆ **Motion to approve financials ending June 2024 by Debra**  
**Second: Mark. All in Favor, Motion Carried**

### 2024/25 (July 1-May 7)

Still 2 months remaining in current fiscal but quick summary of where things are at:

- Registration numbers dropped this year, U15 team moved to Canmore, low numbers in U7 and U13. Huge growth in the pond program.
- Registration fees were reduced by \$100 making it a more affordable option in hopes of retaining and attracting. Unfortunately, this tactic did not work.
- Increase in player development – extra skills sessions beyond 2 practices/week
- Referee mentorship program did not proceed, CMHA did launch this and was very successful.
  - Suggestion to motion to donate \$2500 to their program as BMH benefits from having more referees with more confidence. To be discussed at next regular board meeting
- Hired the Event/Admin position and have seen huge benefits of having someone in this role. Now that Admin functions are well on their way to being organized and streamlined, we will focus more on fundraising, sponsorships and grant funding.
- Expect to end the year with a small loss on the books.
  - Lower registration
  - Decrease in fundraising revenue
  - Low retail sales
  - Shooting zone in arena 2 ended up being almost a \$5K project which was not budgeted. Hopefully no maintenance is required for the upcoming year.

### 2025/26 Budget

- Budget as presented has already been approved by the board. No major changes from the 24/25 season operations wise.
- Fees have increased on average 6% this year to match increases we have seen from suppliers (Fenlands, ref fees, etc.)
- U7, U9, 2 x U11, TBD U13

- All extra development (Kyle and Goaltending) will remain. These were very well received by the membership as per the survey so will continue.
- Tournaments are our major revenue generators so have rented ice to run a full extra tournament in late March. No specific team will run, membership wide effort.

#### ATB Bank Balances

\$120K in GICs

\$11K in operating acct

#### AOB

- Plan to pivot from Team Snap over to RAMP for our website, registration, etc. TS will be used for team communications only.

### **9. General Association Business**

- ◆ Change to volunteer hours system to a points system, similar to CMHA
- ◆ Hockey Alberta Changes
  - Removal of residential boundaries- primary MHA can release players. New players can sign up with MHA of their choice, regardless of residential boundaries. (AA/AAA excluded)
  - Third Party Registration fees- improvement of best practice for third party registration providers using direct link to HCR (e.g. RAMP, TeamSnap). New fee of \$5 per player to be charged to providers. Hockey Canada has no control over this fee being passed onto MHA's.
  - Hockey Canada Critical waivers will be made available for May 1 registration dates. New concussion waiver will be available June 1 and all MHA's must have players / team officials sign prior to season commencement.
  - Kids will be removed from the ice (cannot play) if these waivers are not complete at the beginning of the season.
  - Changes to Concussion documentation. Will be shared with membership and on our BMHA Website prior to the season commencing.
  - More details will be shared at the beginning of the regular season.
- ◆ TOB Fenlands Updates
  - Focus Group update meeting will be held May 21. Members from BMHA Board of Directors will be in attendance.
- ◆ Learn to Play Hockey
  - Looking to continue with this valuable program in collaboration with TOB for the 2025/26 season. Anticipated for Mon evenings in November
  - The Town provides the ice time and manages registration. They partner with the Calgary Flames Sports Bank to provide equipment for participants and look to Banff Minor Hockey to provide coaches.
  - Change for upcoming season would be that participants know how to skate (no aids needed) in order to register. This allows the focus to be on hockey skills rather than losing valuable lesson time to learning to skate.
  - Feedback was to have extra volunteers on first night to help with gear and offer this program before hockey registration rather than during the season.
  - Try it hockey day during the BBQ

### **10. Election of Vacant Board of Director Positions**

- ◆ **President**
  - **Nominees:** Debra Kapitzke

Motion to elect by Andrea

Second Brandon, All in Favor, **Motion Carried**

  - **Elected: Debra Kapitzke**

◆ **Vice-President**

- **Nominees:** Brandon Kozlowsky

Motion to elect: Fiona

Second: Rod, All in Favor, **Motion Carried**

- **Elected: Brandon Kozlowsky**

◆ **Registrar**

- **Nominees:** Jitka Hajek

Motion to elect: Deb,

Second: Rod, All in Favor, **Motion Carried**

- **Elected: Jitka Hajek**

◆ **Ice-Coordinator**

- **Nominees:** Gabby DaBaie

Motion to elect: Minnie

Second: Tracey, All in Favor, **Motion Carried**

- **Elected: Gabby DaBaie**

◆ **Secretary**

- **Nominees:** Tracy Gale

Motion to elect: Debra

Second: Fiona, All in Favor, **Motion Carried**

- **Elected: Tracy Gale**

◆ **Pond Manager**

- **Nominees:** Dave Petch

Motion to re-elect: Fiona

Second: Andrea, All in Favor, **Motion Carried**

- **Elected: Dave Petch**

\*Minnie Holloway volunteered to assist with Pond but not hold a board position

**Other Business/Open Floor:**

- ◆ Tracey brought up retail space, suggestion to have a committee to refresh retail
- ◆ Question from Mark Reid: Why don't we open U15 registration. Megan suggested adding a disclaimer underneath the U15 registration button, that there may not be a team without adequate numbers.
- ◆ Question from Mark Reid: Fees- What's the reason for the difference between U11 and U13.
- ◆ Question from Mark Reid: what were the results of the Surveys- We have actioned some items from the surveys, but some items cannot be implemented at this time or are not actionable. The board is not comfortable releasing the results to the public. It was noted that board meetings are open to the public.

Draw Winner: **Debra Kapitzke**

Adjournment at 7:45pm