**Banff Minor Hockey Association Minutes**

**Thursday 8th November, 2018**

Present: Ray Horyn, Samantha Frey, Holly Wilkinson, Chris Hughes, Kelly Turpin, , Daryn McCutcheon, John Ouellette

Absent: Rob Osiowy, Chris Lamothe

1. **Call to Order**
	1. Call to order at 6:45pm
	2. Call for Additions to and Approval of the Agenda
* 3.8 Ice Users Meeting & Referee Shortfall
* 3.9 Tournament Refund Policy

 Motion to approve agenda by Samantha Frey, seconded by Ray Horyn. All in favour.

1. **Approval of Minutes.**
	1. Approval of minutes from Board Meeting’s held 4th October, 2018
	2. Review of minutes from last meeting

Motion to approve minutes by John Ouellette, seconded by Chris Hughes, all in favour.

1. **Business Arising**
	1. Team & Registration 2018/2019 update
* Initiation: 12
* Novice: 28 (15 Minor, 13 Major)
* Atom: 13
* Peewee: 16
* Pond: 6 (need 2 more players to register to break even on ice costs)
* Recreation: 16
* SF contacted Hayden to coach Pond team. He agreed, just waiting for Police check to come through before starting.
* RH advised that he would like to have a parent ‘policing’ the practices as there are still unregistered players just showing up. This is a big liability issue and they are getting to play for free while registered users have paid. More players would be needed to have more of a team. Mark Yawney may still join the players on ice. RH will stop by at the Pond practice after coaching Peewee to check in.
* Options for Pond program is to maybe start the season later as most players join late, after Christmas/New Year. CH will look into the possibility of getting a later start date on ice time for next season.
	1. Closing Registrations on Website
* Initiation & Pond - deadline for registrations is 10th February 2019 with Hockey AB.
* SF will email CL to set the deadlines on the website to close registrations.
	1. Underage Player Requests
* A player from Novice has made enquiries about potentially playing with the Atom Team. Rory Sands (older brother plays in Atom team).
* SF expressed concerns with safety of underage kids, being that they are playing with older players. May leave Novice short of players. SF will email Aaron Sands (Rory Sands Father) about these concerns. May be better to leave Rory where he is.
* 6 players have been affiliated up to Atom and can play up to 10 games each (Rory is one of those players).
* 28 Players in Novice with 15 major and 13 Minor, 8 on ice plus goalie. Half ice seems to be going well for players so far.
	1. Equipment Requests & Update
* Atom team have requested left and right handed goalie sticks
* Novice requested goalie leg pads – KT advised that the Atom team have a set of 24” pads that are too small for the players in goal so a bigger set would be beneficial and the Novice team can try the pads. Atom are currently borrowing a set of pads from the Peewee team for now.
* DM will order 1 set of larger goalie leg pads for Atom.
* Benches may be provided by Amanda, TOB for Novice due to the half ice boards blocking the entrance to the benches and allow for extra seating for the extra players.
* Rental on half ice boards – CH suggested renting them out as an option to offset the cost. Most teams already know how to set them up. Can create a User Agreement Form for user to sign and read instructions prior to usage.
* HW advised that Etransfer can be used as a payment option for this. She will also confirm if PayPal is a viable option.
* Requests from TOB/Fenlands can go to CH and a direct Etransfer can go through to HW email.
* It was agreed that a $100 day charge would be reasonable – ideal for tournaments.
* CH will check with Fenlands for a user agreement template and amend accordingly.
	1. Tournament T-shirts & Sponsors
* 35 confirmed sponsors
* CL has done lots of work getting sponsors confirmed.
* HW advised with this amount of sponsors the t-shirt costs should break even.
* “Give aways” in tournaments are up to Team Managers to organise.
* There are excess prizes (water bottles, mini sticks etc) left over from previous tournaments in the lockers, DM will send a list of items.
* CL has ordered T-shirts through Fabio Wagner
* HW will send SF tax receipts to go to business sponsors as a tax write off.
	1. Team Photos
* KT has organised all teams photo dates with the photographer Sei Spo Press Photography
* Requested to have a bench on the ice for full team photo – see rink staff
	1. Coach Jackets
* $60 approx. cost of each jacket from Canmore Sweatshop, CCM brand.
* Coaches pay 50% of cost and BMHA pays 50%
* JO will look into this and request a sample jacket for sizing.
	1. Ice users meeting & Referee Shortfall (RH)
* Ice schedule is very busy.
* It would be helpful to schedule a coaches meeting to help them understand how few refs there are in Alberta. With lack of refs there may be times when games are cancelled or associations will have to start paying Calgary refs to come out to the Rockies, greatly increasing costs.
* Attrition for refs isn’t so good anymore, especially with young kids starting out and having bad experiences on the ice. It deters them from continuing.
* CH reiterated how important it is that coaches and parents show respect for the refs (no matter their age) and should be enforced by the Team Managers.
* RH Its common that younger refs feel intimidated by adult coaches. Ideal to have 1 youth with 1 senior coach but there often aren’t enough refs to do this.
* CH advised that Hockey AB is trying to get more refs trained to combat this.
* Referee Clinic for Grade 10-12 – was given too short notice. Could potentially target the Pond kids to gauge interest. If we as an association want to host a clinic we just have to ask. The process is 3 hour online training, then they can register for in-classroom portion, 2hrs and 2hrs ice time plus criminal record check. If under 18 it is not required to have this check.
* RH will talk to Referee-In-Chief, Matt Simms about this. Coaches should be informed to see if they can find or know of any interested people.
* SF asked if unsafe play is happening can coaches halt the game? RH advised that it is ok to do this but the coaches must remain calm in this situation. CH will contact RO to organise a meeting with coaches about managing the bench and players during a game.
* RH met with Atom coaches after a complaint was made by the Head Coach against a Cochrane team for unsafe play, he discussed ways to deal with this situation in future if it arises again, and that the coaches most importantly need to worry about their own behaviour in front of players and parents. Some children were concerned by the reactions, not understanding the situation. Cochrane Head Coach was advised that if he received one more complaint then he would not be coaching in Cochrane any longer.
* CH also advised of some changes at the rink, in the upper concourse area there will be a kids play space with mats, ping pong table and foosball. OH Bento café will be licensed to sell alcohol in a corner of the main arena.

* 1. Tournament Refund Policy
* SF questioned our policy for tournament refunds as we do not seem to have one available to send to tournament participants.
* Fees for tournaments are as follows, Initiation $1200, Novice $1500 single team or $1800 split team, Atom $1500.
* Option for cancellation with less than 30 days notice is to charge 25% of the original fee (75% refund) pending getting in a replacement team. If unable to get another team in then no refund at all.
* KT will look for a tournament refund policy template for next meeting.
1. **Correspondence**
* N/a.
1. **New Business**
	1. Santa Claus Parade of Lights
* KT will contact CL and get him to email Team Managers about players joining in the parade to collect donations for Santa’s Anonymous.
1. **Canmore/Banff Partnership**
* (n/a).
* **Reports**
	1. President – none
	2. Vice – President – na
	3. Registrar – Sanction to be completed with Hockey AB for any teams travelling to games with us, must be completed within 24hrs.
	4. Treasurer – HW provided financial balance sheet as of October 31st, 2018. Healthy bank account but that will come down once ice fees are paid. Approximately $9,000 in ice fees per month. There is an amount of $92.60 in payable column, invoice was dated December but paid in October. SF to send number of coaches to HW.
	5. Communications – none
	6. Ice Coordinator –
		+ CH sends weekly emails to Fenlands with ice times/games booked, will copy HW into this.
		+ CH will also notify Team Managers when there is ice time available for sticks & pucks play.
	7. Coach Coordinator – none
	8. Equipment Manager –
		+ Received garment bags, will distribute to teams and work out how many for each team so they can be charged correctly
		+ Schedule is late due to tiering right now.
		+ Canmore unable to get into their locker. They will cut off padlock and replace.
	9. Recreation League Director – none
	10. Secretary – none
1. **Next Meeting Date**
	1. Thursday January 10th, 2019 at 6:30pm, Fenlands
		* + KT to book a meeting room
			+ NOTE: Room #1 booked
2. **Meeting Adjournment**

Motion to adjourn meeting by Chris Hughes, seconded by Holly Wilkinson, all in favour.

7:56pm meeting adjourned.