**Banff Minor Hockey Association Minutes**

**Thursday 6th September, 2018**

Present: Ray Horyn, Holly Wilkinson, John Ouellette, Chris Hughes, Kelly Turpin, Chris Lamothe, Samantha Frey, Daryn McCutcheon, Rob Osiowy

Absent:

1. **Call to Order**
	1. Call to order at 8:00pm
	2. Call for Additions to and Approval of the Agenda

5.2 Signing Authority

 Motion to approve additions to agenda by Chris Hughes, seconded by Ray Horyn. All in favour.

1. **Approval of Minutes.**
	1. Approval of minutes from Board Meeting’s held July 30th & June 25th, 2018
	2. Review of minutes from last meeting

Motion to approve both minutes by Samantha Frey, seconded by Holly Wilkinson, all in favour.

1. **Business Arising**
	1. Registration 2018/2019 update
* Initiation – 11 Reminder email has been sent out and posters put up at BES school.
* Novice – 27
* Atom – 13
* Peewee – 15
* Recreation – 12
* Pond – 3 (registration usually increases later) for 13yrs +
* Mark Yawney will no longer be Pond Director – need to find a replacement. Mark was actively involved in increasing registration. RH will contact a parent (Darren) whose child is registered to see if they may be interested in the position.
* Need Initiation & Atom Team Managers.
* No coaches for Pond yet.
* SF will attend practices on Tuesday to get forms signed by parents. SF advised that she has been getting lots of correspondence and so will forward to the relevant person. All tournament requests go to directly to Team Managers.
	1. RHL Director & Governor Positions
* RHL Director – Mike Berthelot will continue to be acting Director for now, until a replacement is found.
* RHL Governor – MB will contact Marie-Eve about this position, they had discussed this previously. General duties include checking game stats, against game sheets and data entry to input these stats.
	1. Novice Requirements For Team Numbers
* Novice has 27 players registered. They will be divided into two teams, with 9 (on the ice) all players will be rotated.
* 2 Referees are required. There are a few newer youth refs and these would be great games for them to start with.
	1. Peewee Overage Player Request
* Evan Glenfield. Di Melton (Peewee Manager) sent Vamini (Evans Mom) the criteria for this request. Must meet 3 of the criteria to qualify. Peewee coach would also have to sign off on this.
	1. Coaching Requirements & fee reimbursements
* Respect in sport &12 – no reimbursement. All parents and coaches are to complete this.
* RCMP Criminal Record Check – Coaches to get this with a letter from BMHA and should be free
* Coaching levels will be reimbursed
	1. Numbers of Coaching Staff in Teams
* RH spoke with Peewee coaches about a potential coach who has just moved in to the area, Hayden Mydansky. They will decide if they need an extra coach on the ice.
* Bill Doherty is keen to get his BHA players to assist with coaching and power skating. This would be done over an 8 week period with teams.
	1. Date for holidays/no play for upcoming season
* There will be no practices on the following days: Halloween, Thanksgiving Monday and the entire Christmas Break.
	1. Website Content
* Chris Lamothe is updating the website and is open to suggestions.
* The descriptions for programs are out-dated, these need to be updated.
* Team Manager info needs to be updated
1. **Correspondence**
* Tournament request for Atom received by KT, forwarded to Mike Grande (Head Coach) in lieu of not having a Team Manager yet.
1. **New Business**
	1. Team & Individual Photos
* Last year Banff Photography was used and it was not an effective set up – many parents never picked up their player photo’s.
* KT to look into other options and compare pricing.
* Previous company used was Quikclix Canmore and Sei Spo Press take Tournament photos but they might do team photo’s.
* Early November would be best for photos
	1. Signing Authority (Holly Wilkinson)
* Travis Jacobson (former President), Ray Horyn & Holly Wilkinson currently have signing authority.
* It was decided that Travis should be removed and Chris Hughes should be added to signing authority.

Motion by Ray Horyn to remove Travis Jacobson and add Chris Hughes in his place as a signing authority, seconded by Chris Lamothe, all in favour.

1. **Canmore/Banff Partnership**
* RH received a few player move requests, only for the first time transfer are forms required to be signed.
* **Reports**
	1. President – none
	2. Vice – President – na
	3. Registrar –
		+ SF will email Tracy Wagner (former Registrar) about Team Manager packs, if she has any templates for this
	4. Treasurer –
		+ HW handed out June/August Balance Sheets.
		+ June shows the final numbers for last year
		+ Income will go up above last year due to increase in fees but the ice fees are yet to be taken off.
		+ Moving $5,500.00 to Operating Account
		+ Will file licences for past fundraising, 50/50, raffles during tournaments etc.
		+ It was decided that the Team Managers should be dealing with paperwork for the AGLC Licences and to keep track of this in future (if they haven’t been already)
		+ Our Tournament fees increased last year to $1,200.00
		+ Tournament fees should be sent directly to HW, cheques or e-transfers can be given.
	5. Communications –
		+ Facebook Page is set up
		+ Need some photo’s, KT advised will send some to CL
		+ Good platform to sell/pass on used gear
		+ Posters for hockey registrations have been put up at Fenlands and in schools in area and an Ad has been placed in the community brochure “Whats Happening”.
	6. Ice Coordinator –
		+ Mike Berthelot has score books to hand out to Team Managers.
		+ CH – Peewee Tournament have requested extra blocks of ice time for Friday evening and Arena 2 blocks during the weekend. MB advised to use the game slots that have been set aside for RHL and then inform the RHL that those spots are not available.
	7. Coach Coordinator – none
	8. Equipment Manager –
		+ DM changed the codes on the lockers, these will be passed on to Coaches and Team Managers only
		+ Fabio had some extra socks and jersey cover bags.
		+ Will create a sign in/out sheet for parents for jerseys and borrowing goalie equipment so it can be tracked at any time
		+ Smaller goalie nets are approx $200 for a pair, unstrung. Supplier in AB.
		+ Divider boards (soft ones) have two size options 12” or 22”, can put ads in the side pockets on either side.
		+ Will email Buck regards ordering nets
		+ 1 locker is available to be used
		+ First Aid kits – some are missing and need to be updated/checked when they are found
		+ Current inventory (pinnies, pucks, pilons etc) will get divided up between teams
		+ Lock box is ok just has various tools for practices
		+ Goalie mask will purchase as needed and can be reimbursed by HW for this purchase
	9. Recreation League Director – none
	10. Secretary – none
1. **Next Meeting Date**
	1. Thursday October 4th, 2018 at 6:30pm, Fenlands
		* + KT to book a meeting room
			+ NOTE: Room #1 booked
2. **Meeting Adjournment**

Motion to adjourn meeting by Chris Hughes, seconded by John Ouellette, all in favour.

9:39pm meeting adjourned.